

General Services Committee
January 16, 2024
Minutes

Members Present: Committee Chair James Nabywaniec, Legislators Philip Reed, Daniel McBride, Christopher Boulio, Robert Ferris, Steel Potter, Chairman of the Board William Johnson

Others Present: Legislators Tina Bartlett-Bearup, Anthony Doldo, County Administrator Robert Hagemann, Deputy Administrator Sarah Baldwin, County Attorney David Paulsen, Planning Director Michael Bourcy, Highway Superintendent James Lawrence, Secretary Torri Richmire

Chairman Nabywaniec called the meeting to order at 6:00 p.m. He offered privilege of the floor, however no one present wished to address the Committee. The minutes of the November Committee meeting were approved as presented.

Chairman Nabywaniec introduced a resolution Amending the 2024 County Budget and Capital Plan to Recognize 2023 Revenue from the Passenger Facility Charges for the Watertown International Airport and entertained a motion for consideration. A motion was duly made by Legislator McBride and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Establishing Time and Place for Public Hearing Related to the Status of the Implementation of the 2021 Community Development Block Grant (CDBG) Housing Award and entertained a motion for consideration. A motion was duly made by Legislator Ferris and seconded by Legislator Potter. There being no further discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Grant Agreement, State Environmental Quality Review Act (SEQR) Determination, and Amending the 2024 County Budget in Relation to a 2023 Community Development Block Grant Award from the NYS Office of Community Renewal and entertained a motion for consideration. A motion was duly made by Legislator Potter and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Agreements in Connection with New York State Snowmobile Trails Grant-in-Aid Program and Amending 2024 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Reed and seconded by Legislator McBride. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Professional Services Agreement with VHB for the County's Online Map Viewer and entertained a motion for consideration. A motion was duly made by Legislator Ferris and seconded by Legislator Potter. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Abolishing Petty Cash Fund in the Probation Department and entertained a motion for consideration. A motion was duly made by Legislator Ferris and seconded by Legislator Potter. In response to a question from Legislator Ferris, Mr. Hagemann stated that a majority of payments are made by charge/credit card, no longer requiring a petty cash fund. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2024 County Budget to Reappropriate Funds for Recycling & Waste Management and entertained a motion for consideration. A motion was duly made by Legislator Potter and seconded by Legislator Reed. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2024 County Budget in Relation to Recycling & Waste Management and entertained a motion for consideration. A motion was duly made by Legislator McBride and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Re-Authorizing an Agreement with Jefferson County Stormwater Municipal Coalition and entertained a motion for consideration. A motion was duly made by Legislator Potter and seconded by Legislator McBride. There being no discussion, the Committee agreed to sponsor the resolution as presented.

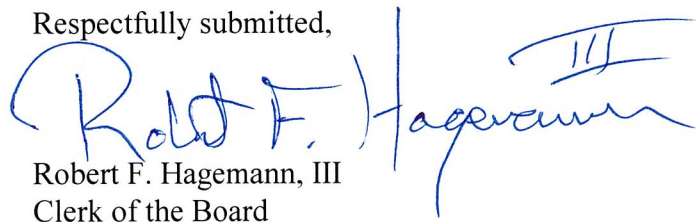
Chairman Nabywaniec expressed his appreciation for all those who responded last week to the high windstorm causing power outages for thousands of Jefferson County residents, for some extending many days. He also announced that bids for the Highway Office Building came in a little higher than expected and that a resolution will be coming before the Finance and Rules Committee as there is a timeline for ordering supplies for construction.

County Administrator Hagemann advised that passenger flights at the Watertown International Airport for last year were approximately 45,000 passengers. He also stated that American Airlines was just awarded an Essential Air Service grant for the period February 2024 - January 2026.

Chairman Nabywaniec welcomed Legislators Potter, Boulio and Bartlett-Bearup to their first committee meeting of the year.

There being no further business of the Committee, on a motion by Legislator Ferris seconded by Legislator Potter and unanimously carried, the meeting was adjourned at 6:10 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Robert F. Hagemann, III". The signature is written in a cursive style with a large initial "R" and a distinct "III" at the end.

Robert F. Hagemann, III
Clerk of the Board